

REGULAR MEETING OF THE CARO CITY COUNCIL
September 21, 2026, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on September 21, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White

Absent: None

Others: Scott Czasak – City Manager, Jana Brown – Deputy City Clerk, and other guests

AGENDA APPROVAL

26-M-171

Motion by Riley seconded by Kish to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY – None

COMMUNICATIONS:

1. Parks & Recreation Advisory Committee Minutes – September 15, 2026

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 8, 2026
2. Committee of the Whole Meeting Minutes – August 17, 2026
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Chris Drake - Update was given to the cat issue on Grant Street-30+ cats are now down to 12-15. Discussion was held regarding the light issue with a business on Burnside St, drive between Dairy Queen and Starbucks, demolition of the old Tubby's building and excess trailers on Washington Street.

26-M-172

Motion by Parker seconded by White to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Resolution No. 2026-13, Michigan Library Appreciation Month, October 2026

Resolution to be corrected to reflect attending Clerk's name.

26-M-173

Motion by Kish seconded by Riley to adopt Resolution No. 2026-13, Michigan Library Appreciation Month October 2026.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.

Motion carried.

2. City Hall Boiler Bids

26-M-174

Motion by Parker seconded by Campbell to award the City Hall boiler replacement contract to Kapala Heating and Cooling for the bid price of \$52,000.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

3. City Mini-Splits Bids

26-M-175

Motion by Riley seconded by Campbell to award the City Hall Mini-Splits contract to Lyon Mechanical for the bid price of \$22,548.00 and allow the City Manager to sign all necessary documents.

Motion by Riley seconded by Campbell to amend the price point to \$22,633.00.

Motion carried.

26-M-175 (as amended)

Motion by Riley seconded by Campbell to award the City Hall mini-splits contract to Lyon Mechanical for the bid price of \$22,633.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.

Motion carried.

4. Data Center Moratorium Information

26-M-176

Motion by Kish seconded by Campbell to refer the proposed Data Center Moratorium Ordinance to the Planning Commission for review.

Roll call vote: Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes.
Motion carried.

5. Investment Maturing

26-M-177

Motion by Parker seconded by Campbell to move the CD to Northstar Bank in the amount of \$107,383.05 for 1 year at 4.05%.
Motion carried.

6. Park & Recreation Committee Requests – Council Jill White

26-M-178

Motion by White seconded by Parker to ask the City Manager to ask the DPW to complete the list of 5 things included in the packet.
Motion carried.

26-M-179

Motion by Snider seconded by Riley to require the City Manager to develop a Park Maintenance Plan and bring a rough draft to the October 5, 2026, meeting.

Mayor Snider amended the main motion changing the date to October 19, 2026, meeting.

26-M-179 (as amended)

Motion by Snider seconded by Riley to require the City Manager to develop a Park Maintenance plan and bring a rough draft to the October 19, 2026, meeting.

Roll call vote: Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Mayor Snider – yes.
Motion carried.

7. Review of Snow Ordinance – Councilor Emily Campbell

26-M-180

Motion by Campbell seconded by Parker to take a look at amending Ordinance #487 to clarify when the time is for removing ice and snow.

Roll call vote: White – no, Campbell – yes, Kish – yes, Oedy – no, Parker – yes, Riley – yes, Mayor Snider – yes.
Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

- 1. Economic Development Corporation (Mayor Snider) – No report.**
- 2. Chamber of Commerce (Manager) – Gingerbread annual review is in progress. Small Business Lending Workshop was cancelled.**

3. Downtown Development Authority (Kish) – More people expressed an interest in the façade program, and they formed a committee to review the potential holiday decorations for downtown.
4. Fair Board (Oedy) – Fair week was a great success and planning for next year is beginning. The Fair Board was awarded a \$93,000.00 water project grant. Fall cleanup is November 7th from 10 a.m. – 2 p.m. Pumpkin Festival activities in the Fairgrounds at Midway Hall will include a Senior Ball from 11 a.m. – 2 p.m., a glow party from 5 p.m.-7 p.m., pedal cars in the cattle pavilion and a dog show in the cattle barn. Kappen has donated land near the Fire Training Tower to the Fair Board.
5. Parks & Recreation (White) – Agenda item has already covered what was discussed at the last meeting.
6. Planning Commission (Campbell) – Next meeting is tomorrow (September 22nd)
7. Tuscola County Board of Commissioners (Parker) – No Report.
8. Zoning Board of Appeals (Mayor Snider) – No meetings were held.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted. Clarification was made on paragraph three of the manager's report which should state, "24-hour test". The developer for the Van Giesen Road property is ready to move forward with their Brownfield Development Plan.

Committee of the Whole meeting set for October 5, 2026, at 5:30 p.m. to discuss the developer's plan.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

Charlotte Kish inquired about the brush and weeds on the walkway next to M-24.

Jill White inquired about the progress of the tennis/pickle ball court grant and the additional feedback that was being requested.

ADDITIONAL PUBLIC COMMENT:

Lou Werth thanked the Mayor for all her years of service to the City. He also offered his help with writing the Parks & Recreation Grant.

Lori Offenbecher spoke drawing attention to the awarding of the CDBG grant third party administration and her concerns regarding the fairness of the award. She provided a letter to all council members.

Steed Mills Jr expressed concern regarding his neighbor, the safety of his employees and his new lighting.

Kristi Sutherland from HDC notified the Senior Dining Center is moving from Burnside Street to Butler Street.

26-M-181

Motion by Oedy seconded by White to adjourn the meeting at 8:05 p.m.

Motion carried.

Jana Brown
Deputy City Clerk